



## FROM THE TOP

### **Content Producer**

Would you enjoy the creative process of making a world-class radio show in collaboration with incredible young people and premiere professional musicians?

Are you interested in developing audio content that unites interview, storytelling, and live performance?

Are you excited to empower the next generation to have their voices heard and give them the tools with which to do it themselves?

From the Top is looking for a seasoned content producer with radio, podcast, or other media experience to join our team; collaborate with our staff, hosts, co-hosts, and young artists; and to lead the charge in producing our weekly NPR Program.

### **About Us**

[From the Top](#) celebrates and empowers talented young musicians ages 8-18. We are best known for our radio show featured on nearly 200 stations on National Public Radio. Our musicians come from all walks of life and so do we. We hire great people from a wide variety of backgrounds, not just because it's the right thing to do, but because it makes our company stronger.

### **About the Job**

From the Top is seeking a Content Producer with a background in producing radio, podcast, or other media. Working closely with a Sound Engineer and Technical Producer to support execution of a professional-level program, the Content Producer will guide the content for each episode - collaborating with teams of pre-interviewers, young musicians, professional artists, etc. to guide a process from concept, to interview script, to recording session, to composite edit.

The Content Producer will work closely with team members from a variety of backgrounds and with diverse expertise; a collaborative work style and appreciation for young musicians will be vital. The Content Producer will be the motor of the radio creation team, producing audio content that effectively communicates the spirit of young musicians, their joy, stories, and the music they care about.

We are a fully remote team - and have staff who live from the east to west coasts - but applicants must have a residential and billing address in the United States to be eligible. Our "office hours" are 9:30 am – 5:30 pm ET and much of our business needs to take place in that timeframe. However, recording sessions are occasionally scheduled on evenings and weekends, so this role's schedule has some flexibility (in consultation and coordination with your supervisor).

### **What you'll do**

Reporting to From the Top's Director of Production Operations and Music Director and collaborating with From the Top's production, admissions, and education teams, the Content Producer will take the lead on spearheading creative and content elements - especially talk portions - of From the Top's radio show. This work, undertaken in especially close partnership with the Music Director (who oversees music and artist selection) and a small technical production team, includes:



## FROM THE TOP

- In collaboration with the Director of Program Operations/Music Director, developing content for From the Top's radio show - with a special focus on talk and interview segments
- Overseeing a team of part-time pre-interviewers and other contractors
- Determining - in consultation with the Director of Program Operations/Music Director - the direction of young musician interviews with our hosts and co-hosts
- Doing any additional research and pre-production/gathering sound elements
- Occasionally hiring free-lance producers to conduct field recordings
- Scripting or outlining interviews for hosts
- Directing the talk portions of recording sessions, including coaching young musicians
- Creating scripts that cut longer-form interviews or talk recordings down to compelling excerpts that fit specific time requirements
- Scripting and recording promotions, and editing them with other team members
- Working with Audio Engineer/Assistant Producer (who oversees technical elements of show production) to ensure each program is proofed and disseminated weekly
- Attending staff and production meetings
- Leading workshops for young people on audio content creation, audio storytelling, and editing
- Additional jobs as assigned may include: supporting media creation for the organization's annual gala; collaborating with the Marketing department on creative assets; and providing curricular input on the organization's developing media lab programs for young musicians.

### You:

- Have extensive experience producing multi-part audio programs that feature interviews and storytelling
- Have a working knowledge of music training, classical music and classical musical terms
- Have experience meeting ongoing, fixed delivery deadlines
- Are an excellent communicator who enjoys mentoring young people in a personal, empathetic way
- Are highly collaborative with willingness to continually receive feedback from multiple people
- Enjoy continually evolving content and improving the product

### It's a plus if you have:

- Experience using ProTools or similar audio editing software
- Experience creating other media products (i.e. video)
- Experience leading, mentoring, or teaching youth

### Pay and hours

Full time with benefits. Salary starts in the **\$75-\$80K range**.

### Sound like you?

We'd love to hear from you! Send an email that explains why you're interested in the position along with your resume to [jobs@fromthetop.org](mailto:jobs@fromthetop.org) with subject line: **"Content Producer: YOUR LAST NAME"**.